

# Dealer group adviser fee report

## Introduction

Detailed in this document are explanations for the data contained in the file that is available for Dealer Group users within myPerpetual ([adviser.myperpetual.com.au/](https://adviser.myperpetual.com.au/)). The purpose of this document is to assist the user in reading adviser fee data from Perpetual.

## Saving files

Once the date has been selected by the user and the 'Generate Report' button has been pressed, the user the following options will appear:

*(Browser and settings dependent, downloading time may vary depending on connection speeds and size of files)*

- **Open:** By clicking on the 'Open' button this will launch the CSV file into a Microsoft Excel document.
- **Save:** Allows you to save the file into a nominated directory
- **Cancel:** Cancels the download and returns you to the Commission Reporting website.

## Fields

The following is the key for the Field Name and Sequence. The reporting tool will automatically not include fields that have no transactions.

Due to Regulatory Guide (RG) 246, from 1 January 2021 many of these codes are no longer applicable for new reporting but may be relevant to historical reporting.

**TABLE 1: CSV field names**

Last updated July 2021

Field name	Field description	File type	Field sequence	Format
C0	Record Type	Header	1	Text (50)
C0	Dealer ID	Header	2	Long Integer
C0	Dealer Name	Header	3	Text (50)
C0	Brokerage Period Start Date	Header	4	Date [yyyymmdd]
C0	Brokerage Period End Date	Header	5	Date [yyyymmdd]
C1	Record type	Brokerage Payment Summary	1	Text (50)
C1	Payment Branch Code	Brokerage Payment Summary	2	Text (50)
C1	Payment Amount (inc GST)	Brokerage Payment Summary	3	Number (2dp)
C1	Commission Type	Brokerage Payment Summary	4	Text (50)

Field name	Field description	File type	Field sequence	Format
C2	Record Type	Upfront Carried Forward Summary	1	Text (50)
C2	Payment Branch Code	Upfront Carried Forward Summary	2	Text (50)
C2	Adviser ID	Upfront Carried Forward Summary	3	Text (50)
C2	Account Code	Upfront Carried Forward Summary	4	Text (50)
C2	Payment Amount Carried Forward (ex GST)	Upfront Carried Forward Summary	5	Number (2dp)
C3	Record Type	Upfront Brokerage Details	1	Text (50)
C3	Dealer Branch ID	Upfront Brokerage Details	2	Text (50)
C3	Dealer Branch Name	Upfront Brokerage Details	3	Text (255)
C3	Adviser ID	Upfront Brokerage Details	4	Text (50)
C3	Adviser Name	Upfront Brokerage Details	5	Text (50)
C3	Account Code	Upfront Brokerage Details	6	Text (50)
C3	Client Code	Upfront Brokerage Details	7	Text (50)
C3	Full Client Name	Upfront Brokerage Details	8	Text (255)
C3	Client Short Name	Upfront Brokerage Details	9	Text (50)
C3	APIR Code	Upfront Brokerage Details	10	Text (50)
C3	Transaction Effective Date	Upfront Brokerage Details	11	Date [yyyymmdd]
C3	Gross Transaction Amount	Upfront Brokerage Details	12	Number (2dp)
C3	Transaction Effective Amount	Upfront Brokerage Details	13	Number (2dp)
C3	Unit Price	Upfront Brokerage Details	14	Number (6dp)
C3	Brokerage Payable (inc GST) – After Rebates	Upfront Brokerage Details	15	Number (2dp)
C3	Transaction Amount Commission Paid as a Percentage (inc GST) – After Rebates	Upfront Brokerage Details	16	Number (2dp)
C4	Record Type	Trail Brokerage Details	1	Text (50)
C4	Dealer Branch Code	Trail Brokerage Details	2	Text (50)
C4	Dealer Branch Name	Trail Brokerage Details	3	Text (255)
C4	Adviser ID	Trail Brokerage Details	4	Text (50)
C4	Adviser Name	Trail Brokerage Details	5	Text (255)
C4	Account Code	Trail Brokerage Details	6	Text (50)

Field name	Field description	File type	Field sequence	Format
C4	Client Code	Trail Brokerage Details	7	Text (50)
C4	Full Client Name	Trail Brokerage Details	8	Text (255)
C4	Client Short Name	Trail Brokerage Details	9	Text (50)
C4	APIR Code	Trail Brokerage Details	10	Text (50)
C4	Brokerage Total (inc GST)*	Trail Brokerage Details*	11	Number (2dp)*
C4	Brokerage Rate (inc GST)	Trail Brokerage Details	12	Number (2dp)
C6	Record Type	MAF Carried Forward Summary	1	Text (50)
C6	Payment Branch Code	MAF Carried Forward Summary	2	Text (50)
C6	Adviser ID	MAF Carried Forward Summary	3	Text (50)
C6	Account Code	MAF Carried Forward Summary	4	Text (50)
C6	Payment Amount Carried (ex GST)	MAF Carried Forward Summary	5	Number (2dp)
C7	Record Type	Member Advice Fee (MAF)	1	Text (50)
C7	Dealer Branch ID	Member Advice Fee (MAF)	2	Text (50)
C7	Dealer Branch Name	Member Advice Fee (MAF)	3	Text (255)
C7	Adviser ID	Member Advice Fee (MAF)	4	Text (50)
C7	Adviser Name	Member Advice Fee (MAF)	5	Text (255)
C7	Account Code	Member Advice Fee (MAF)	6	Text (50)
C7	Client Code	Member Advice Fee (MAF)	7	Text (50)
C7	Full Client Name	Member Advice Fee (MAF)	8	Text (255)
C7	Client Short Name	Member Advice Fee (MAF)	9	Text (50)
C7	APIR Code	Member Advice Fee (MAF)	10	Text (50)
C7	Transaction Effective Date	Member Advice Fee (MAF)	11	Date [yyyymmdd]
C7	Gross Brokerage Payable (ex GST)	Member Advice Fee (MAF)	12	Number (2dp)
C7	Gross Brokerage Payable (inc GST)	Member Advice Fee (MAF)	13	Number (2dp)
C7	MAF Type	Member Advice Fee (MAF)	14	Text (10)
C8	Record Type	Insurance Carried Forward Summary	1	Text (50)
C8	Payment Branch Code	Insurance Carried Forward Summary	2	Text (50)
C8	Adviser ID	Insurance Carried Forward Summary	3	Text (50)

Field name	Field description	File type	Field sequence	Format
C8	Account Code	Insurance Carried ForwardSummary	4	Text (50)
C8	Payment Amount Carried Forward (ex GST)	Insurance Carried Forward Summary	5	Number (2dp)
C9	Record Type	Insurance Premium Commission	1	Text (50)
C9	Dealer ID	Insurance Premium Commission	2	Text (50)
C9	Dealer Name	Insurance Premium Commission	3	Text (255)
C9	Adviser ID	Insurance Premium Commission	4	Text (50)
C9	Adviser Name	Insurance Premium Commission	5	Text (50)
C9	Account Code	Insurance Premium Commission	6	Text (50)
C9	Client Code	Insurance Premium Commission	7	Text (50)
C9	Full Client Name	Insurance Premium Commission	8	Text (255)
C9	Client Short Name	Insurance Premium Commission	9	Text (50)
C9	APIR Code	Insurance Premium Commission	10	Text (50)
C9	Transaction Effective Date	Insurance Premium Commission	11	Date [yyyymmdd]
C9	Gross Brokerage Payable (ex GST)*	Insurance Premium Commission*	12*	Number (2dp)
C9	Gross Brokerage Payable (inc GST)*	Insurance Premium Commission*	13*	Number (2dp)
C9	<intentionally left blank>	Insurance Premium Commission	14	N/A
C9	Insurance Commission Type	Insurance Premium Commission	15	Text(50)

\* Denotes that the figure can be negative within this field sequence. This would identify the transaction as a clawback. Please contact us for further information.

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#### **More information**

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